

Your Company
Name or Logo here

Past Performance Sample (for every contract)

Past Performance # 1					
Client Name	Department of Labor, Bureau of Labor Statistics		Contract Name	A-76 Contractor Support services	
Contract Number		Contract Type	Firm Fixed Price		
Contracting Officer Contact Information					
Contracting Administrative Officer					
Award Date		Original Cost		Final Cost	
Relevancy of Work					
Directly relevant. This work includes both a preliminary planning and performance works statement element directly relevant to the subject solicitation.					
Narrative of Objectives Achieved/Value Added (any cost growth or schedule delays)					
The Bureau of Labor Statistics contracting with (<i>your company name here</i>) to provide advisory and hands-on assistance with a A-76 Study to include both Preliminary Planning and Performance Work Statement development. Our Preliminary Planning assistance includes Policy Support in accordance with OMB Circular A-76 guidelines, competitive sourcing study pre-planning, project management planning, market research and utilizing software to perform baseline costing. The final product is to develop a Performance Work Statement (PWS) and Quality Assurance Surveillance Plan (QASP) in accordance with OMB Circular A-76 guidelines.					
Original Delivery Schedule					
3/31/2007					
Final Delivery Schedule					
Currently on schedule.					
Revisions to Delivery Schedule Dates & Explanation					
None					
Cure Notices of Cause Letters					
None					
Key Personnel Involved					
John Smith, Mary Jones					